

ESOL Cadets Examiner Training Procedures

Each of the GA Italy approved centres that holds ESOL Cadets qualification approval needs to train at least one of their staff to act as Examiner and Invigilator for ESOL Cadets candidates. An ESOL Cadets session needs to be invigilated and candidates examined by trained invigilators (listening, reading and writing) and examiners (speaking). The regularity of an exam session is the Examiner's and Invigilator's responsibility.

The procedure for becoming a trained ESOL Cadets Examiner-Invigilator is as follows:

1. Attending an introductory webinar. The introductory event can be held online or face-to face. Potential Examiner-Invigilators need to send their CV and a completed Cadets Webinar Application Form to m.stajkovic@gatehouse.it.

Webinar dates are published regularly on the GA Italy website. Registration deadline is 2 working days before the event date.

2. Test Completion. All Examiners and Invigilators who have attended a webinar need to complete a test on the regulations of the delivery of ESOL Cadets exams. The test will be sent directly to the Examiner-Invigilator and will need to be returned within 10 working days. Feedback will be sent to all the Examiner-Invigilators.

3. Mock Exam. Each new Examiner will need to use sample materials to do a mock exam either with members of their staff or with their students. This exam will need to be video-recorded and sent to GA Italy within 10 working days. Alternatively, examiners will be observed while doing the mock exam. Feedback will be provided to each Examiner-Invigilator.